



Fees & Charges Policy 5-1009

Financial Management

Tuition fees: Fees for new students.

These fees apply to enrolments in courses that commence on or after 1 January 2019.

MRCNWR Fee included.

- Amenities
- Re-Assessment
- Re-Certification
- Resources* *does not include text books

Materials Fee

The materials fee only applies to certain courses and applies to such items as equipment, work boots and textbooks which are required for the student to complete their course. The materials fee is non-refundable and does not apply to all courses.

The Materials Fee must be paid at commencement or on a payment plan.

Outstanding Fees

Outstanding fees may attract collection agency charges that must be paid by a student before the MRCNWR will issue any course certification to the student.

Other fees

Providers may charge for excursions or field trips.

For full fee-paying students MRCNWR utilize Option 3 – Limiting the amount of fees collected in advance

A maximum on the amount of fees able to be collected in advance will limit the amount that a student may lose if an RTO collapses with no financial assets. At no point in time should the individual student have paid any more than \$1,500 to the RTO for tuition or other services yet to be delivered to the student. This threshold is to apply to each course / qualification that the student is enrolled.

The threshold is to apply to all training, assessment and other services that the RTO has agreed with the student would be provided

*Fees are payable in arrears for training already delivered

Refunds

MRCNWR has a clear refund policy.

Policy Number: 5-1009

Policy Owner: Executive Officer and the Training and Compliance Manager

Version No: V4.4

Date Approved:

Review Due To: Legislative Change

Next Review Due: January 2026

Electronic Record:

Date	Version	Revision description
30/09/2016	V1.0 11.1.2016	MRC NWR major review of all policies and procedures against AQTF Essential Conditions and Standards for Registered Training Organisations
05.01.2017	V2.0 05.1.2017	Funding granted
28/02/2018	V3.0	Revised fees
25/9/2018	V4.0	Added fees for Cert IV Disability & Cert IV Ageing Support
30/09/2019	V4.2	No amendments
30/01/2021	V4.3	No amendments
14/01/2025	V4.4	Minor amendments due to revised fees